

Deputy

Full-time Position: (Rotating 12 hour shifts)

Salary Range: \$22.57 to \$23.66 hourly

Positions opened until filled

THE VICTORIA COUNTY SHERIFF'S OFFICE

THE COUNTY OF VICTORIA IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.

BENEFITS:

Texas County District Retirement System (TCDRS):

2 to 1 match on up to 7% of salary

Texas Peace Officer License Incentive Pay:

- Intermediate: \$600 annually
- Advanced: \$1200 annually
- Masters: \$1800 annually

Health, Dental, Vision and Life Insurance Plans Offered

ESSENTIAL FUNCTIONS

To fulfill the mission, goals, and objectives of Victoria County Sheriff's Office, officers, employees, and supervisors must have the ability to perform a variety of duties that are essential to the positions they fill. Therefore, individuals applying for the position of Deputy will initially meet and maintain the same Essential Functions as those described under Essential Functions for Entry Level Law Enforcement Officers. They are:

- Speak, Write, and Read Reports and Comprehend Other Documents
- Handle Human Relations Problems
- Engage in Physical Activities
- Operate Patrol Vehicle
- Enforce Traffic Laws and Manage Traffic Accidents

- Arrest and Detain Persons
- Use Physical Force to Control Persons
- Uses Deadly Force
- Conduct Search and Seizure
- Protect Crime Scene and Collect Evidence and Information
- Conduct Initial Investigations of Various Crimes and Events
- Provide Emergency Assistance
- Present Testimony.

MINIMUM POSITION REQUIREMENTS:

Individuals seeking the position of patrol deputy must:

- Possess a valid Texas Driver License
- Be a licensed peace officer with TCLEOSE
- Possess two (2) years patrol experience as full-time officer
- Complete and pass physical and written tests
- Be subject to a thorough background investigation and personal interviews by agency personnel
- Maintain a license as a law enforcement or peace officer as defined by the state statute, rules, and regulations

GENERAL DUTIES:

Deputies of Victoria County Sheriff's Office are required to:

- Carry out the law enforcement function, in strict compliance with the policies and procedures of the agency
- Provide general law enforcement services to those within the jurisdictional limits of the agency
- Preserve public peace, protect life, protect property, and prevent crime
- Protect the constitutional rights of all persons encountered or arrested
- Provide equal protection for all
- Use force sparingly and only when necessary to effect a lawful end
- Enforce the laws of the state and other applicable ordinances
- Arrive to work at a specified time, unless otherwise instructed

- Protect persons and property that may come under your charge or custody
- Be on duty in the prescribed uniform, and be mentally, emotionally and physically prepared to perform all required duties
- Remain on duty and fully conscious until the expiration of the shift, and/or relieved by a supervisor
- Maintain a clean and professional appearance while on duty
- Complete, and turn in before the end of each tour of duty, all reports and necessary paperwork
- Maintain sensitivity and provide equality to all ethnicities, religions, genders, and cultural groups
- Establish and maintain positive, effective working relationships with co-workers, supervisors, other agencies, and the public
- Attend and complete all required training and demonstrations of proficiency
- Establish and maintain liaison with local, county, state, federal agencies, and public officials

SPECIFIC DUTIES:

Deputies perform a critical role in how we are perceived and supported by the public. Deputies are often rotated from one shift, or division to another. These rotations strengthen the agency by developing deputies that are exposed to an assortment of methods of problem solving for various law enforcement duties. What is expected most from the Deputy is open support of the high standards for this agency. In addition to the general duties required, the Deputy will perform the following specific duties. Deviations from the duties within this job description are subject to the prior approval of the Sheriff or his designee.

THE PATROL DEPUTY WILL:

- As needed upon assuming duties each shift, the patrol deputy will review general orders, directives, and policies and procedures for recent changes
- Respond to dispatch orders without unnecessary delay
- Advise supervisors of observed activity of their officers needing possible corrective action
- Performing a unreasonably dangerous or illegal act

- Additional specific duties added by supervisors
- Take immediate action to prevent any officer from:
 - Using more than reasonable force
 - Using unprofessional or abusive language, or gestures
 - Sexual harassment
 - Abusing a witness, suspect, or member of the public
 - Disrespectful conduct, speech, or gestures to another officer or supervisor
 - Failing to read or provide an arrestee their constitutional rights, &
 - Dereliction of duty;
- Report deficiencies in equipment, appearance, grooming and work habits
- Patrol and inspect Victoria County Sheriff's Office jurisdictional areas and agency operations when necessary
- Be familiar with streets and building locations within the jurisdiction
- Appear in court and assist in the prosecution of violators

CHAIN OF COMMAND:

This position reports and is accountable to the Patrol Sergeant or Detention Supervisor depending on division assigned.