

**Victoria County Public Health Department
Board of Health
Agenda**

Board of Health	DATE/TIME: 03.8.2017; 12:00 pm – 1:00 pm CST LOCATION: Victoria County Public Health Department Board Room 2805 N. Navarro St. Victoria, Texas 77901 (361) 578-6281
OFFICERS: CHAIR: Aaron Muegee, DDS VICE-CHAIR: Bonnie Petty, RN SECRETARY: Derrick L. Neal M.P.A.	MEMBERS: David Murphy, Dr. Aaron Muegee (Chair), Bonnie Petty, RN (Vice-Chair), Dr. John McNeill, Dr. Lee Zeplin, Robbyn Michalka, Daniel Cano, Dr. Tywaun Tillman Members Present: Daniel Cano, Derrick Neal, Lee Zeplin, Dr. Aaron Muegee, Robbyn Michalka Guests: Britany Burgess, MPH Candidate Texas A&M School of Public Health; Angelica Stafford, Community Health Worker (CHW)

Agenda	Key Points	Actions	Due Date and Person Responsible
Call to Order 12:02pm			
Roll Call	Derrick L. Neal, Secretary Derrick L. Neal		
Call to Order	Presiding Officer: Dr. Aaron Muegge		
Roll Call	Derrick Neal		
Approval of Agenda	Motion approved by Daniel Cano & second Robbyn Michalka		
Approval of Draft Minutes December 13, 2016	Motion approved by Daniel Cano		

<p>1. Citizen Communication</p>	<p>Britany Burgess Community Health Outreach Work Angelica Stafford</p>	<p>Brittany Burges announced since working with the Victoria County Public Health Department she has accomplished steps toward becoming accredited. Data has been reviewed and surveys have been sent to stakeholders about programs that are currently in operation. She has referred many of her classmates to intern at the Health Department because of the hands on experience she has had here. Angelica Stafford is our first Community Health worker. Angie helps promote the Health Department and inform the public about the services we provide. In Bloomington, we have put together Health Clinic's for the residents. We have brought in 2 graduate students from LSU to help assist with focus groups for Bloomington on how to improve the community.</p>	
<p>2. Other Committee Reports</p>	<p>None</p>	<p>None</p>	
<p>3. Board Membership & Board Business</p>	<p>Electronic Health Records HARP Programming WIC Projects Environmental Health Animal Control Strategic Planning Overview and Status.</p>	<p>Electronic Health Records: Our current EHR system Athena is not meeting our expectations. Athena is more for a hospital setting and not a Health Department. We are planning to invest in a different provider that is more accommodating for a Health Department. Environmental Health: Water sample intake is down due to another facility providing the same services. Animal Control: Suggesting our Animal Control staff have counseling once a month because of the stress of the job. Some issues in the work environment have come about that have made us consider counseling.</p>	
<p>4. Public Health Department Director's Report</p>	<p>1. Departmental update: Environmental Services & Public Health Nursing Texas Healthy Communities University of Houston Victoria Internship Program Policy and Procedure Completion (Authorization) Texas Public Health Association 93rd Annual Education Conference. Ft. Worth, Texas March 2017 Re-Appointment of Health Authority/Medical Director</p>	<p>Texas Healthy Communities: Fit Vic received a grant to continue for another year. Our website fitvic.org provides the community with activities that are taking place locally to help promote exercise. Policy and Procedure Completion: Dr. McNeil and Derrick are working on a date to sign all of the policy and procedures that have been completed thus far. The Health Department cannot apply for accreditation until all is complete. Re-Appointment of Health Authority/Medical Director: We are currently seeking a back up Health Authority in the case that Dr. McNeil is not available.</p>	

Adjournment: 1:00 PM
Next Meeting 6-14-17
Name- Derrick Neal
Signature

Mission: To promote, protect, and respond to the residents of Victoria County and the communities we serve by providing public health services essential for healthy communities.

Vision: The Victoria City County Health Department will be a recognized leader in advancing the health and safety of the community.

Values: ACE IT! Accountability, Customer Service, Education, Integrity & Teamwork

Accountability: Strive continually to learn and improve to achieve the highest ideals of public service. Take responsibility for our performance in all of our decisions and action.

Customer Service:

We value and respect diversity and recognize the benefit it brings in understanding and serving all beings.

We approach all people with significance, understand, compassion, and dignity.

Demonstrate a passion for customer service.

Engage and listen intently to customer requirements and expectations

Education: Continually seek to educate and learn. Build on our successes and learn from our successes and build on our failures. Display openness and curiosity to learn from anyone, anywhere, anytime.

Integrity: We adhere to ethical and moral standards in performing our duties with a high level of professionalism, while treating the community and colleagues with fairness and respect.

Teamwork: Leverage abilities of all team members to meet our common goals. Take initiatives to be part of the solution. Treat team members, customers, partners and suppliers with mutual respect and sensitivity, recognizing the imperative of diversity.

VCCHD Strategic Plan Goals (SP Goals):

Strategic Priority I: Increase visibility of VCCHD to community and stakeholders.

Strategic Priority II: Employee engagement in mission, vision, and values.

Strategic Priority III: Actively engage in internal and external policies.